



U.S.
DEPARTMENT OF
HOMELAND
SECURITY

UNITED STATES CITIZENSHIP AND
IMMIGRATION SERVICES

DALLAS DISTRICT

I-485 PILOT PROGRAM

*Welcome to the U.S. Citizenship and Immigration Services' (USCIS)
Adjustment of Status (I-485) Pilot Program - Dallas District Office*

The Dallas District office is conducting a pilot program designed to test our ability to complete the adjustment of status process within 90 days of filing, eliminating the need for interim employment and travel authorization. It tests the belief that significant strides in backlog reduction can be accomplished on a dual-track system that addresses both the backlog of cases that already exist and future filings. This essentially serves the public more efficiently by working both ends simultaneously. This pilot will also track several aspects of the adjudication process to determine strengths and weaknesses in the adjudication process to include:

- *Percentage of cases by category that clear within 90 days*
- *Percentage of cases by category that require continuation for:*
 - *Medical issues*
 - *Affidavit of Support*
 - *Translations*
 - *Identity documents*
 - *Evidence of relationship*
 - *Criminal violations*
 - *Immigration violations*
- *Percentage of cases by category that require waivers*
- *Percentage of cases by category where fraud is suspected*

*This site will take you through the entire program, with links designed to answer most of your questions. Please take the time to go through each section of this website. It would be to your advantage to have **an e-mail address** so that we may contact you. If you do not have an electronic mail address, we will use your home mailing address.*

NOTE: *Acceptance into the Pilot Program does not guarantee that you will become a lawful permanent resident. Your case cannot be completed on the date of your appointment. You must meet all eligibility requirements and pass all security checks before the USCIS can make a final decision in your case. If at any point in the process it is determined that your case cannot be completed within 90 days, you will be sent additional instructions on what to do/expect next.*

Frequently asked questions (FAQs)

Who qualifies for the program?

What documents are needed?

Where do I get the forms I need?

How do I get an appointment?

What can I expect at the interview?

Where do I get my fingerprints taken?

Which doctors are authorized to conduct medical examinations acceptable to USCIS?

When do I become a Lawful Permanent Resident?

What if my case is not completed within the initial 90-day period?

Who qualifies for the program?

All family-based applicants, Diversity Visa lottery winners, Special Immigrant Juveniles, and any other Special Immigrants with an approved Form I-360 may qualify under this program.

Applicants filing as Asylees, Refugees, Employment-Based, and Life Act cannot be accepted under this program.

What documents are needed?

To qualify for this program you must bring the following forms:

- *Application to Register Permanent Residence or Adjust Status (Form I-485) with supporting documentation*
- *Petition for Alien Relative (Form I-130) for family-based applicants with supporting documentation (or Form I-797 approval/receipt notice, if applicable). Documents which provide evidence of valid relationship to petitioner must also be included*
- *State Department notification for Diversity Lottery recipients with supporting documentation*
- *Medical Exam (Form I-693) and Supplemental Form to I-693 (Form I-693A)*
- *Affidavit of Support (Form I-864) for family-based applicants and supporting documentation (not required for DV lottery winners)*
- *Two (2) adit-style photographs*

- *Form I-129F approval notice, if applicable*

*Please review each individual form to see what documents must be attached. Your appointment notice will include a list of the specific documents you will need to bring for your appointment. You **MUST** have all the required documents to be interviewed through the pilot program, including the completed medical examination and supplemental form to the medical exam. **BRING IN ORIGINALS AND COPIES. ORIGINALS WILL NOT BE RETURNED IF YOU DO NOT PROVIDE COPIES.***

Where can I get the forms I need?

All the necessary forms can be downloaded from the USCIS website at www.uscis.gov. The medical exam (Form I-693) and its supplement (Form I-693A) will be provided by the doctor who conducts your exam.

How do I get an appointment?

Appointments will be scheduled through INFOPASS. More information on this system will be forthcoming. On the date of your appointment, you will report to the USCIS office located at 3010 North Stemmons Freeway, Dallas, Texas 75247. Please present your electronic appointment notice to the security guards. Please report to our office no earlier than thirty (30) minutes prior to your scheduled time. Both applicant and petitioner (if family-based) must be present for the interview.

Expect to spend approximately three (3) hours at our office.

What can I expect at the interview?

Once in the building, an immigration information officer will review your documents.

If you have the required documents, your case will be forwarded to a district adjudications officer. The officer will review your documents to determine if they are complete and then conduct the interview. If there is an indication that your case cannot be completed within 90 days, the officer will provide filing instructions for employment and travel authorization.

If you do not bring in all of the required documents, you will not be interviewed. You will be given the option to:

- 1. Take your documents and be rescheduled by our office if the required documents can be obtained within 7 days;*
- 2. Take your documents, obtain the missing documents, and schedule another appointment through INFOPASS;*
- 3. Turn in your documents "as is." They will be routed through the normal filing channels. A receipt for the fees paid will be sent by mail. You will be sent a Request for Evidence (Form I-72) to allow you time to submit the missing evidence, and you will be scheduled for interview as if you had filed through the mail. You may submit an application for employment and/or travel document as you deem necessary. The information officer will brief you regarding travel eligibility.*

Upon completion of the interview, your file will be sent to the National Benefits Center (NBC) for initial processing. The NBC will assign you a file number (commonly known as an "A" number) if you do not already have one.

*The NBC will send you instructions to schedule an appointment for fingerprints at one of our Applications Support Centers (ASCs). **Please schedule your appointment immediately upon receipt of your Form I-797 with scheduling instructions. Failure to do so will delay the completion of your case.***

Where do I get my fingerprints taken?

*There are four Applications Support Centers (ASCs) available for applicants in the Dallas District. Ensure you have a Form I-797 notification to have your fingerprints taken prior to calling for an appointment. Please see the attached link for addresses to the Dallas District ASC closest to you.
(<http://uscis.gov/graphics/fieldoffices/ascs/asc7.htm#texas>)*

Please make sure you have the I-797 appointment notice and two forms of identification when you go to your fingerprint appointment.

Which doctors are authorized to conduct medical exams for Citizenship and Immigration Services?

Please go to the attached link to view a list of approved physicians for the Dallas District.

(<http://uscis.gov/graphics/exec/cs/index.asp>)

When do I become a Lawful Permanent Resident?

*If you meet all eligibility requirements, including all security checks, you will be sent an approval notice to your e-mail address, or home mailing address on or after the 70th day of your interview. The notice will allow you to appear at our office to have your **valid, unexpired** passport stamped with evidence that you are a lawful permanent resident while you await your permanent resident card to come by mail.*

What if my case is not completed within the initial 90-day period?

If your case cannot be completed by the 70th day after your interview, you will be sent a notice to your e-mail address or to your home mailing address. This will state that you have the option of filing an Application for Employment (Form I-765) and/or Application for Travel Document (Form I-131) with appropriate fee.

*The notice will include an appointment for a day and time to process the above applications, and to receive them as well. If we are able to complete your case by your appointment date, you will receive an approval notice or a stamp in your **valid, unexpired** passport as proof of permanent residence.*

NOTE: *You may file an Application for Employment or Travel Document at any point during the processing of your application if an emergency arises and you feel the need to apply for either or both.*